



SONA COLLEGE OF TECHNOLOGY, SALEM
[An Autonomous Institution]

MANAGEMENT SCHOLARSHIP POLICY

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Standard Operating Procedure Management Scholarship

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Policy Document for Management Scholarship

Objective of Management Scholarship

Sona College of Technology offers Management Scholarship assistance to motivate the students in academics, sports and extra-curricular activities; to promote excellence; to support undergraduate and postgraduate studies, and Research and Development.

1.1 Financial Assistance for Students: Sona College of Technology aims to provide financial assistance to (a) meritorious students from economically disadvantaged backgrounds, (b) female students, and (c) Scheduled Castes (SC), Scheduled Tribes (ST), and Other Backward Caste (OBC) students by awarding

(i) Scholarships, (ii) Tuition Fee Waivers, (iii) Free Basic Mess Facility, and other benefits, based on government policies and applicable guidelines.

1.2 Promoting Excellence: The institution seeks to recognize and promote outstanding academic performance, excellence in specific courses, research, social service, sports, cultural activities, student counselling, and leadership through various scholarships, prizes, medals, and awards, either from its own funds or external sources.

1.3 Support for Postgraduate Studies: The institution grants scholarships/assistantships to students pursuing postgraduate studies, fostering higher education.

1.4 Research and Development: Scholarships, prizes, and medals may be awarded to undergraduate and postgraduate students to promote research and development activities in specified fields, utilizing funds from various sources.

2. Types of Scholarships

Besides administering various scholarship schemes given by the government and private organisations, the college management provides the students with various scholarships and loan every year.

They are as follows:

S. No.	Description
1	<u>Management Scholarship</u> Merit cum Means Sports Special Category – I,II & III
2	<u>Chairman’s Special Scholarship</u>
3	<u>Chairman’s Educational Funding Scheme*</u>

2.1 Government Scholarship for BC/MBC students

- For Government Quota students only

2.2 Government Scholarship SC/ST

- For Government Quota and Management Quota students only

2.3 Minority Scholarship

- For Christians, Muslims and Jains, etc., (Minority Religion)

2.4 AICTE Pragati Scheme

- For girl students only

2.5 AICTE Saksham Scheme

- Male and Female students with disability only

Scholarships offered by other organisations:

To find private companies that grant scholarships to our students, the Sona College of Technology Scholarship Committee conducts extensive search through a wide range of sources. They carefully evaluate this data to make sure it fits our college students' requirements and qualifications. To raise awareness among our students, the committee then works to publicise this information across the students. In addition, they actively motivate and urge students to apply for these scholarships so they may take advantage of the advantages these chances provide.

Following are the scholarships offered by other organisations and availed by the students of Sona College of Technology:

S.No	Name of Scholarship
1.	Central Sector Scheme of Scholarship for College & University Students
2.	Construction Labours
3.	Ex-Serviceman Scholarship
4.	Farmer Scholarship
5.	First Graduate Scheme
6.	JSW Uddan Scholarship
7.	Labour Welfare Association
8.	LIC Scholarship
9.	Magalir Suyauthavi Kuzhu
10.	Nagaram Welfare Trust (Devakottai)
11.	Nagaram/Chettiyar Welfare Trust
12.	Neyveli Lignite Corpor.,
13.	Oil & Natural Gas Corporation Ltd.,
14.	Physically Challenged Scholarship
15.	Police Department
16.	Power Loom Weavers Scheme
17.	Prime Minister's Scholarship Scheme For RPF/RPSF
18.	Railway Scholarship
19.	Rolls Roys Scholarship
20.	Community Trust Scholarship
21.	Sri Vijayalakshmi Trust
22.	Tailor Scholarship Scheme (State Government)
23.	Tamilnadu Educational Trust, Chennai
24.	Titan Scholarship
25.	Transport Labour Association
26.	Weavers Scholarship

Following are the scholarships offered by the Management of Sona:

2.6 Management Scholarship

2.7 Merit cum Means:

- Students of all the classes (first year to final year) with outstanding academic records.

2.8 Sports Scholarship:

- Students of all the classes (first year to final year) with outstanding sporting talents

2.9 Special Category – I,II& III:

- Students who are widows, physically challenged and wards of deceased
- Students in NCC, NSS, YRC, RRC.

2.10 Fee Waiver/ Fee Concession: Sona Engineering Entrance Scholarship Examination is conducted annually and meritorious students are offered a full or partial remission of the annual tuition expenses. Additionally, fee concessions are provided to encourage individuals with outstanding athletic abilities to pursue their degree programme engineering.

2.11 Research Promotion Programme: Meenakshi Aachi Scholarship Scheme of Sona College of Technology promotes research among students, faculty, and staff at the Postgraduate and Ph.D levels. Also, the college gets grants from 'Seetha Valliappa Knowledge Bank' from which it helps the students from economically weak backgrounds to continue their studies without any obstacles.

2.12 Chairman's Educational Funding Scheme

The students will be shortlisted on Merit cum Means basis for the Educational Funding Scheme

- Fund amount – Rs.30,000/year
- The student who receives the fund shall repay the amount to the institution after the completion of his/her B.E/ B.Tech programme.
- The parents shall sign an undertaking that they will repay the fund amount without fail. The fund, thus returned, shall be utilised, in rotation, to the future generation of Sona students, who need financial support.

3. Constitution of Scholarship Committee:

The Scholarship Committee is duly constituted by the institution's Chairman to oversee the award of Scholarship besides recommending waiver/concession in the fee. The responsibility of the Committee includes publicising and receiving applications

culminating in final decisions based on the responses provided by the prospective applicants. The Committee is responsible for distribution of scholarships, follow up besides all process concerned with the application, delivery and fair selection.

The committee comprises of 13 members with the college Principal as its chairman and two senior Heads of the Departments as chief co-ordinators.

3.1 Roles and responsibilities of Scholarship Committee members:

The scholarship committee provides inputs to post the scholarship details on the college website, promotes the scholarship ethics, and initiates the selection process. The scholarship committee will analyse the eligibility of all the applicants and make recommendations based on the eligibility criteria for the scholarship.

4. Criteria for Merit, Means, Outstanding Academic Performance, and All-Round Performance.

4.1 Merit 2.1.1 Students' academic performance, as indicated by Cumulative Grade Points Average (CPGA) serves as the primary criterion for evaluating the merit for scholarship/prize/medal consideration. 4.1.2 The scholarship and award evaluation will generally rely on the reporting CGPA, rounded to the first decimal place. However, exceptions may be made by the Scholarship Committee for higher decimal places or different minimum CGPA requirements for each award.

4.2 Means 4.2.1 - Means assessment is based on the maximum annual income of students' parents, as prescribed by the Government, with consideration for various income sources. For salaried individuals, the full income, including all allowances, is considered, excluding specific deductions. Non-salaried individuals' gross income is taken into account. The income of both parents, as well as any income in the student's name, is considered.

4.3 Outstanding Academic Performance in Specific Fields: 4.3.1 Exceptional academic performance in specific fields is evaluated based on the reporting CGPA, specific research/development projects, research publications, conference papers, or a combination thereof. 4.3.2 A sub-committee may be formed to provide advice and recommendations for determining the criteria for outstanding performance in a specific field.

4.4 All-Round Performance: 4.4.1 All-round performance encompasses achievements in academics, research, social service, sports, cultural activities, student counselling, and constructive leadership in extracurricular activities. 4.4.2 A dedicated committee evaluates candidates for all-round performance awards.

5. Financial Assistance by the Management

5.1 Merit-cum-Means (MCM) Scholarships for Undergraduate Students

5.1.1 Sona College of Technology provides Merit-cum-Means scholarships to undergraduate students who need financial support from its own funds.

5.1.2 Eligible students must meet specific academic and means criteria for scholarship.

5.2 Sona's Institutional Assistantships to Postgraduate Students

3.2.1 Sona College of Technology offers concession in fee to M.E/ M.Tech students if they have done their UG in Sona.

6. Institutional Medals and Prizes

6.1 Best Student Award

- Awards are given to the top performers in B.E/B.Tech, M.E/M.Tech, and MBA and MCA programmes.
- Cash prizes and certificates are awarded to the first and second rank students from each department semester wise.

6.2 Refund on Leaving

- Students leaving the institution before completing their program may be required to refund the scholarship amount received for that academic year.

6.3 Acceptance of Multiple Awards

- Students receiving multiple scholarships must choose one and surrender the others.

6.4 Scholarship Duration

- Scholarships are not paid beyond the month of course completion.

6.5 Policy Changes

- The committee may modify policy clauses with advanced notice to members.

Conclusion

Sona College of Technology has framed a comprehensive scholarship policy that aims to provide financial assistance to students from diverse backgrounds, promoting academic excellence, research, and performance. It outlines clear criteria for merit evaluation and a transparent framework for awarding scholarships and promotes a culture of academic excellence and financial inclusion.